

The Council Meeting held on September 14, 2011 was called to order by Mayor Sutton with the Pledge to the Flag. All Members of Council were present. Clerk/Treasurer Bolton was present; Solicitor Hyle was present.

	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to Approve Previous Council Minutes	Santen	Haas	All Yeas
A Motion to Pay Warrants & Vouchers and Adopt Pay Ord #16 & #17-2011	Santen	Stacy	All Yeas

**SOLICITOR’S REPORT**

Solicitor Frank Hyle began his report by introducing the Mayor’s choice to replace Bob Mecklenborg for Village Prosecutor, Doug Nicholas. Mr. Nicholas is a Village resident and expressed excitement over the opportunity presented to him to serve the Village in this capacity.

Council was then asked to take action on several legislative items before them. Following discussion, the following action was taken by Council:

<b><u>RESOLUTION # 19 – 2011</u></b>	<b>Accept Bid – Timea Improvement Project</b>		
	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to Adopt Resolution #19-2011	Stacy	Haas	All Yeas

<b><u>RESOLUTION # 20 – 2011</u></b>	<b>SCIP Grant Application Filed</b>		
	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to Adopt Resolution #20-2011	Stacy	Santen	All Yeas

Solicitor Hyle asked Council to review his update for them and Mr. Stacy asked about what he had found out about codification of our Village Ordinances. Mr. Hyle indicated he do not need to officially codify our Ordinances but in an effort to be sure our police officer’s are aware of various Ordinances currently on the books he is assisting in the process to get copies of various Ordinance into the hands of the Police Department.

Mayor Sutton recognized Mr. Mike Shottlekotte who addressed Council on behalf of the Drees Company requesting the release of several Performance Bonds for sidewalks and streets in the Coleman Woods subdivision. A discussion was held about these bonds and what the appropriate next steps would be. It was decided to release sidewalk bonds on Section 5, A,B & C and switch the Performance Bond on Section 5D to a Maintenance Bond. Following discussion, Council took the following action:

<b><u>RESOLUTION # 21 – 2011</u></b>	<b>Release of Performance Bonds-Coleman Woods</b>		
	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to Adopt Resolution #21-2011	Stacy	Santen	All Yeas

Mr. Mitchell, another resident, was recognized by Mayor Sutton and he asked about the progress on the Montieth repaving project. At this time, Mayor Sutton thought it appropriate to call up Street Commission Duncan for his report to Council.

## **DEPARTMENTAL REPORTS**

*Street Commissioner Harold Duncan* began his report by asking Council to rescind their last motion to move forward with the repaving of Montieth and instead approve moving forward with efforts to fix the drainage issues first. Following discussion, **A Motion to Rescind Motion to Repave Montieth Avenue made by Haas; seconded by Stacy. ALL YEAS. A Motion to Fix Drainage Problem at Montieth for Cost of \$11,000 from Investment Monies made by Stacy; seconded by Haas. ALL YEAS.**

Other street and maintenance issues of interest to Council reported by Mr. Duncan were: Demolition of old Water Works Plan complete; E. State Road (264) Road Project is complete; Pre-construction meeting for Timea Improvement Project was held and timing of this project is crucial to determining whether or not the base can be applied before the end of this year; Roofing project on Municipal Building currently underway and some problems have been encountered which caused this job to be delayed and Mr. Duncan asked for Council's patience in order to allow this roof to be installed in a manner to fix our current problems; Additional road salt need to be ordered to bring up our supply from 80 ton left to 300 ton total and he and his men attended a Traffic Safety Class. He reported he has a plan in place to begin replacing current signs with the new reflective signs.

Mr. Duncan then outlined his desire to have Council approve moving forward with plans at the Maintenance Building. A decision has been made that in order to save money, the offices and bathroom are going to be installed inside the current garage building. An additional pole barn for storage of vehicles and equipment will be built in the back of the existing lot. In order to achieve this, a sewer line must be installed to the existing garage building for the bathroom. These changes will save the Village money and meet the needs of the department. Following discussion, **A Motion to Install Sewer Line to Existing Maintenance Garage for a Cost not to Exceed \$3,300 made by Meyers; seconded by Nichols. ALL YEAS.**

It was determined the next step would be to build the pole barn in order to store the necessary vehicles and equipment while the inside work was being done to the existing garage building. A discussion was held about the cost to build a 30' x 60' pole barn. A quote to construct this pole barn has been received by J.C.S. Construction for the amount of \$25,000.00. Following discussion, **A Motion to Have 30' x 60' Pole Barn constructed by JCS Construction for the cost of \$25,000 made by Haas; seconded by Meyers. ALL YEAS.**

Other items reported on by Street Commissioner Duncan included status of test wells installed in back parking lot of municipal building – we are waiting on results; Problems with creek at Mt. Nebo where work has been performed around creek by someone and the Mayor asked that we try to find out whose responsibility it is to maintain this creek; ours or a property owner; Pavement issues and problems on Laurelwood Drive and final discussion held concerning the tires installed on the 650-Ford and problems encountered with the ball joints.

*Miami Township Fire Chief Ober* began his report by reviewing last month's EMS and Fire stats. Fire Inspections of all businesses in the Village are just about done. He is waiting to hear from the State Fire Marshall about the Hotel/Motel next to the municipal building. Ms. Nichols asked about a leaky fire hydrant on her street and she was directed to contact the Water Works about the repair of leaky hydrants. The Mayor asked that two vehicles currently being stored at the Maintenance building be moved as soon as possible and Chief Ober indicated they would be moved by tomorrow morning. At this time a discussion was held about the availability to the Village of translators for use by our various departments when necessary.

*Police Chief Renner* reviewed the detail reports for August and reported his current staffing numbers are two (2) full time officers, 12 part-time officers and six (6) reserve/auxiliary officers. He also gave Council some details about a drug bust our department assisted the City of Cincinnati with concerning one of our residents and Village businesses. Chief Renner informed Council he had attended a Hamilton County Chief's meeting and then indicated he would be forwarding a Mutual Aid Agreement to the Solicitor for his review. The Chief reported he needs to order ticket books at a cost of \$1026.00. A discussion was held about this expense and

budgetary constraints at this time. The Clerk reported the discretionary appropriation in the General Fund has almost \$2000 and she could move \$1026 into Police operations to cover the expense of the tickets. Additional revenue slated to be reported to the County Auditor would be put into the discretionary appropriation to replace it by next meeting. **A Motion to Approve the Spending of \$1026 for the Purchase of Tickets for the Police Department made by Santen; seconded by Meyers. ALL YEAS.** He then asked about the power shift staffing and the cost to keep current staffing until Halloween would be approximately \$8280. Another discussion as held about this additional coverage. Clerk/Treasurer Bolton reminded Council with the failure of the operating levy in 2010, we are currently using investment monies for general operating expenses and are effectively operating in deficit spending. Following further discussion, **A Motion to Reappropriate Investment Monies to Cover Additional Power Shift Staffing for the Police Department until Halloween was made by Stacy; seconded by Meyers. ALL YEAS.** Lastly, the need for a new police cruiser was discussed and the Chief was asked to get concrete figures to Finance.

Jennifer Vatter from our engineers, JMA, was acknowledged and she indicated they were working on a grant to repair the box culvert on Porter Street for \$195,000 believing that block grant funds of approximately \$39,000 were also available.

## **COUNCIL REPORTS**

*Street Committee Chair Danny Stacy* had nothing further to report, everything has already been covered.

*Finance Committee Chair Linda Haas* also had nothing additional to report.

*Public Safety Committee Chair Bev Meyers* reported the Records Committee had met and a listing of records to be destroyed will be created for submission to the State of Ohio and the Historical Society. She indicated as a member of The Presidential Pathway Committee she and other members would be meeting with ODOT to discuss development along the pathway which currently goes through Cleves.

*Park Committee Chair Dawn Richardson* reported on the Park Meeting held in August. Fall soccer getting ready to begin which will bring much needed revenue to the Park. The Committee is looking into providing small hut-type structures to provide protection for the gate workers from sun and rain.

*Planning and Zoning Committee Chair John Santen* reported he had nothing to report.

*Public Works Utility Committee Chair Nancy Nichols* asked Council to consider a request from the Board of Public Affairs for a wage increase for one of their employees. They are very happy with his work performance and would like to reward him with an increase. At this time Council held a discussion concerning this request. It was decided this employee would be considered for an increase when all Village employees are reviewed for an increase likely in January of 2012. **A Motion to Increase the Hourly Wage of James Dove by 25¢ made by Nichols; seconded by Haas. (Richardson, Yea; Nichols, Ney; Stacy, Ney; Meyers, Abstain; Haas, Abstain; Santen, Ney) Motion did not pass.**

Ms. Nichols reported that at the last Planning & Zoning Meeting the issue of the status of the Mt. Nebo property was thoroughly discussed. Solicitor Hyle indicated he believed the property in questions may not be structurally unstable but non-habitable and he would be looking into whether or not this house can be approved for demolition. Also mentioned was Dick Weber, Zoning & Property Code Management Official would be looking into a license fee being established for owners of vacant properties. This fee would assist us in tracking our vacant properties and helping to keep a handle on grass cutting and maintenance of these buildings. Lastly, the Committee discussed an Ordinance regulating the placement of storage pods. The next Planning Commission Meeting is scheduled for October 6<sup>th</sup> at 7:00 p.m.

**MAYOR’S REPORT**

Mayor Sutton indicated to Mr. Santen he was still investigating the issue of whether or not TheVillage could begin our own Soil and Storm Water program. He also mentioned he wished Council to consider creating a “No Parking” zone on Morgan by the creek. Cars are parking in the grass & along the road on Morgan by the school and creating traffic problems in the afternoon when C.T. Young lets out. A discussion was held about this problem. Following discussion, Council took the following action:

**ORDINANCE # 11 – 2011**

**Parking Restrictions Along Morgan Str**

	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to Introduce Ord #11-2011	Stacy	Haas	All Yeas
A Motion to Suspend Rules Read by Title Only	Stacy	Haas	All Yeas
A Motion to Adopt Ord #11-2011	Stacy	Haas	All Yeas

Mayor Sutton asked if anyone in attendance had anything for Council. Resident Jan Pastrick reminded everyone that the groundbreaking for the new school is Sunday, September 18<sup>th</sup>. A cookout at CT Young is being planned for 12:30 p.m. with the actual ground breaking occurring at approximately 1:45 to 2:00 p.m. at the property.

Resident Tiffany Myers also spoke on behalf of the Christmas Walk Committee and filled Council in on their plans for this year’s Christmas Walk and plans to make use of CT Young School for some of the festivities.

**CLERK/TREASURER REPORT**

Ms. Bolton had nothing additional to report other than her concerns about the budget which she explained earlier in the meeting.

**A Motion to Adjourn made by Stacy; seconded by Santen. ALL YEAS.**

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Mayor Shawn Sutton

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Clerk/Treasurer Linda Bolton