

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on June 10, 2015.

Mayor Stacy began the Council Meeting with the Pledge of Allegiance. Roll Call was taken. All members of Council were present as was Clerk Bolton. Solicitor Hyle and Village Administrator Rahall were not present. Council member Meister was expected to arrive any minutes.

A Motion to Approve the Previous Council Meeting Minutes was made by Flynn; seconded by Pastrick;. ALL YEAS. Adoption of Pay Ordinance # 11 – 2015 was made by Pastrick; seconded by Flynn. ALL YEAS.

SOLICITOR'S REPORT

In Frank's absence, Mayor Stacy reported he has received a check from Drees in the amount of \$25,000 to be used toward the some of the road repairs needed on Laurelwood and Edgewood Drives.

(At this time, Ms. Meister arrived)

The Mayor explained the auction for the small piece of property down by Martha Street was held and the only bid made was from Tisch Properties, LLC for \$3,000. Council took the following action:

ORDINANCE # 12 – 2015 Accepting Bid of Tisch Properties, LLC for Sale of Real Estate

A Motion to Introduce Ordinance #12-2015 and Declaring an Emergency made by Flynn; seconded by T. Myers. ALL YEAS. A Motion to Suspend Rules and Read by Title Only made by Flynn; seconded by T. Myers. ALL YEAS. A Motion to Adopted Ord #12-2015 made by Flynn; seconded by T. Myers. ALL YEAS.

VILLAGE ADMINISTRATOR'S REPORT

Village Administrator, Michael Rahall, was out of town and not present at this meeting.

CLERK/TREASURER REPORT

Clerk Bolton had nothing special to report.

DEPARTMENTAL REPORTS

FIRE

Chief Ober was not in attendance, it was believed he was on an emergency run.

POLICE

Acting Chief Ventre began by thanking the Mayor and Council for entrusting him as Acting Chief while they search for a new Police Chief. He also reported lower crime numbers to date this year over last year and credited the SRO for much of this decrease. He indicated the kids really like Officer Bingle and they trust him and talk to him a lot. He also wanted to credit Detective Taylor, for the fine job he is doing and commended him on his good case closing rate. He is proud of Sgt. Wright for stepping up and doing a good job as well. He also informed Council he has contacted all officers on the payroll and indicated they must work a minimum of one shift a month in order for us to carry their commission. A discussion was held about this with Ms. Meister expressing she believed 8 hours a pay period or 16 hours a month would not be too demanding for us to keep them on our payroll and to hold their commission. Ms. Randall asked for a copy of all the monthly reports for 2014 and Acting Chief Ventre indicated he would do that for her. Mr. Flynn had a question about a break in on the report on Harrison Avenue. A brief discussion was held. Mr. Myers asked about results of an increased effort to keep an eye on speed issues in Coleman Woods. AC Ventre indicated the extra patrol is taking place and after a week of presence and warnings, they are prepared to begin handing out citations. He finished by

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indicating he would be out of town for the upcoming weekend and he has assigned Sgt. Wright and Sgt. Naegele to act as the Supervisor in Charge during his absence. Lastly, a discussion was held concerning the heroin epidemic which has affected almost every neighborhood in Hamilton County and neighboring Counties and States. He reinforced the problem is everywhere, not just here in the Village of Cleves. He also wanted to make it clear most users are obtaining their heroin from the downtown area.

WATER WORKS SUPERINTENDENT

Eric Winhusen began by announcing that the Water Department would be working on E. State Street tomorrow fixing a problem. He then informed Council he had met with PNC Bank about getting set up to allow for credit card payments in the Water Works and Clerk of Court areas. He indicated the fee per transaction is 1.79% and 10 cents per transaction. He believed that to be a very reasonable rate, lower than he expected it to be. Cost of the swipe machine are a about \$375 a piece initially, and PNC will give us a \$150 rebate for them. We must have a phone line and internet to hook them up. Ms. Pastrick asked about adding a fee to cover the cost for those customers wishing to pay by credit card and Mr. Winhusen indicated we are exploring that option. She also asked about adding a note on the bills indicating we can now accept credit cards and Mr. Winhusen indicated we can do that also. The Mayor asked about using the machine to process a debit card transaction and he indicated he believed that is also possible. A conversation then took place about future equipment possibilities that could be added on to make our whole billing and payment system more efficient. The Clerk confirmed that the swiper machine at the Clerk of Courts would be depositing money into her Mayor's Court Account and not our general Village account.

The Mayor asked Eric about water run off problems on Spring Street and Mr. Winhusen explained this water has been tested many times and the lack of Fluoride in the runoff water clearing indicates it is not treated water, but instead natural spring runoff. He went on to explain about efforts made years ago to trap and steer the natural spring water into a small retention area were ruined when a resident in this area constructed a barn right in this area and appears to have obstructed to path to this retention area. He indicated he will test this water again, but strongly believes it is not a water main break but instead a natural spring runoff.

Discussions were also held about a sink hole on Pontius and other water problems on Main Street. Once again, Mr. Winhusen indicated he has not found treated water in the problem on Main Street, he is only finding natural spring water. Ms. Meister asked about the property owner that built the barn on Spring Street and a discussion was held about this person's liability in the water problem on Spring Street. Mr. Winhusen indicated he does not believe this person secured a permit. He said he believes the barn went in about 10 years ago.

STREETS

Service Director Harold Duncan indicated mentioned the Street Meeting last night and said our Engineers are recommending testing be done on Spring Street where the road appears to be sinking. He indicated he was surprised about the mud build up on Harrison Avenue base coat but he expects final coat to be put on within two weeks. He also said we have to look into some problems on Cleves Avenue and wanted to add he believes in most cases, our base coats have not been good enough. Lastly, he has contacted the clock repair man several times and has never received a call back. Nor has he shown up to meet with Harold to look at it. Harold is hopeful the clock will get repaired soon. A discussion was held about this and how hard it is to find anyone with the skills to fix these kinds of town clocks.

Mayor Stacy acknowledged Keri from the Library and brought Council up-to-date on current activities and plans for the Cleves branch of the Library. She encouraged everyone to please join the Library because our numbers are down and they are hoping to increase membership. They are holding a contest for all ages encouraging

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people to read more. They have prizes for winners in all age groups and the contest will go through July 31st. Please stop in and get more information.

COUNCIL REPORTS

Safety Committee Chair Geri Meister indicated most of her issues were covered by the departmental reports. With Chief Ober unable to attend, she reviewed the monthly stats that were reported at the Safety Meeting and reviewed the method of prioritizing the fire hydrant repairs with Whitewater Township. Chief Ober reported inspections were going well and they have not experienced any problems working with contractors on Harrison Avenue being informed of road closures and such. Megan Randall is going to continue work on COPS grant and the Amnesty Program is still going to take place but has been put on hold in light of Chief Kraft's resignation. Next Safety Meeting to be held Monday, July 6th at 6:30 p.m.

Mayor Stacy mentioned he has ordered a new sturdy flip phone to replace the officer on duty phone that was misplaced. He will be in the office on Friday and plans to get everything lined up and operational then.

Parks Committee Chair Mike Flynn reported when others on the Park Committee couldn't make the Park Meeting he and Linda, Park Coordinator, went ahead and took a tour of our various parks – Mainly Cleves Community Park and the North Bend Park. He wanted to give kudos to Harold Duncan and his crew for how nice Cleves Community Park looks. He then mentioned an email send by Ms. Bolton about whether or not to order new brochures mid-year or whether we should just do a two sided cardboard backing for the yearly decals. A discussion was held about the various options available. Linda just indicated we have until the third week of July to figure it all out before she will need to have something ready for fall soccer season. Mr. Flynn indicated he would get with everyone and schedule the next meeting for beginning of July.

Ms. Myers asked Ms. Bolton if she had a shortage of workers at the Park because she noticed the back gate is not always covered. Ms. Bolton explained that since it is the end of the spring season, coverage of the back gate has been scaled back due to very small revenues being collected.

Finance Committee Chair Jan Pastrick reminded everyone next regularly schedule Finance Meeting being held next Wednesday, June 17th at 7:00 p.m.

Planning Committee Chair Tiffiney Myers indicated July's Planning & Zoning meeting has been cancelled. Next meeting will be held August 5th at 7:00 p.m. Mayor Stacy mentioned that 80 E. State has received a citation from Zoning Inspector Weber and has a court date of 7/6. He then asked Ms. Myers if she was still working on a revised Zoning Manual. Ms. Myers said she was working on it.

Ms. Myers finished by stating a settlement was made with Nick Kurlas regarding his sign and the banner hanging on it. A Variance has been issued indicated the old scoreboard must remain as is now. Details of the variance are spelled out for Mr. Kurlas. If he wishes to make any changes to the board he must come back to Planning to get those changes approved.

Street Committee Chair Megan Randall reviewed her Street Committee minutes and mentioned the issues detailed here: Dan from JMA was in attendance at their meeting and indicating JMA was researching various grant possibility for some of our streets; A grant application for Morgan Street is being submitted this year; the Cooper Road/Rt. 50 project is almost ready to go out for bids; Finley Street Box Culvert being planned for 2016; We will join Hamilton County for our road salt supply for winter of 2015/2016; there are several guardrails

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throughout the Village that should be considered for upgrade; a Timea Road resident's request for a curb cut is being reviewed; and lastly Harold reported many maintenance truck issues with some critical items needing addressed as soon as possible. It was decided the Committee would wait for the merger with Water Works to look into the purchase of a new truck for Harold. Next Street Meeting scheduled for July 14th at the normal time.

Communication Committee Chair Steve Myers announced the next Communication Meeting will be held June 22nd at 6:30 p.m.

MAYOR'S REPORT

Mayor Stacy asked Council to consider an Executive Session to discuss the employment of personnel at the end of the meeting.

He then informed Council that Clerk/Treasurer Linda Bolton has resigned her part time elected position as Clerk/Treasurer before the expiration of her term effective July 16th at 11:59 p.m. She will be staying on in a part time Clerk position working 25 hours a week. The Village will be looking for someone to fill the newly created position of Part Time Fiscal Officer.

A Motion to Enter Executive Session for Employment/Hiring of Personnel made by Pastrick; seconded by Meister. ALL YEAS.

Following return, to regular session:

A Motion to Adjourn the Council Meeting was made by S. Myers; seconded by Meister. ALL YEAS.

Mayor Danny Stacy

Clerk Linda Bolton