

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on May 13, 2015.

Mayor Stacy began the Council Meeting with the Pledge of Allegiance. Roll Call was taken. All members of Council were present as was Clerk Bolton, Solicitor Hyle and Village Administrator Rahall.

A Motion to Approve the Previous Council Meeting Minutes was made by Pastrick; seconded by T. Myers. ALL YEAS. Adoption of Pay Ordinance # 9 – 2015 was made by Meister; seconded by S. Myers. ALL YEAS.

SOLICITOR'S REPORT

The Solicitor had prepared several items of legislation for Council's consideration. The first one concerned authorization for our Police Department to join and participate in the Hamilton County Heroin Task Force. Chief Kraft explained this task force was being established to assist all Police Department's in Hamilton County to help track down the suppliers of heroin when an overdose death has occurred. This is meant to be a supplement to our existing Mutual Aid agreements. Following discussion, Council took the following action:

RESOLUTION # 12 – 2015 Join Hamilton County's Heroin Task Force

A Motion to Approve Res #12-2015, A Resolution Authorizing the Cleves Police Department to Participate in the Hamilton County Heroin Task Force made by Meister; seconded by S. Myers. ALL YEAS.

Next item for consideration was authorization of the SRO contract with Three River's Schools. It was explained the school was very pleased with how things are going and this contract is pretty much the same as the current one in effect for 2014/2015 school year. Following discussion, the following action was taken by Council:

RESOLUTION # 13 – 2015 SRO Contract with TRSD for 2015/2016 Year

A Motion to Approve Res # 13 – 2015, A Resolution Authorizing a Contract with the TRSD for a School Resource Officer for School Year 2015/2016 made by Pastrick; seconded by Meister. ALL YEAS.

Last item up for discussion was an additional Cooperative Agreement for a Water Supply Loan with OWDA concerning the Multi-Project currently being done on St. Rt. 128 and Harrison Avenue. Expenses were higher than anticipated and this agreement is asking for supplementary loan funds for this project. Discussion was held with many questions being asked about further explanation for the higher than expected expenses. Mr. Hyle could not answer all the questions at this time, so Council put this item on hold pending the Solicitor making a call to get more information. If more answers could be given tonight, Council would consider this later in the meeting.

VILLAGE ADMINISTRATOR'S REPORT

New Village Administrator, Michael Rahall thanked everyone for their warm welcome and indicated he has been busy contacting everyone and get familiar with our Village Departments. He said he has Water Work's Engineer and Eric Winhusen coming to the next meeting to give a review of current Water Works projects. He then indicated he had received a document from the Mayor concerning a possible Planning grant and he would like to move forward and possibly apply for this grant. A short discussion was held about this grant. He reminded everyone the auction is being held next week for the sale of the property currently in bankruptcy at Cooper, Finley and Route 50. The thanked the Mayor and Council for the opportunity he has been given. Ms. Pastrick asked if he needed anything further from them right now and he indicated all was good for right now.

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CLERK/TREASURER REPORT

Clerk Bolton informed Mayor and Council she has received the documents from the County for preparation of our 2016 Budget. She indicated if we did not want to ask for an extension, we would have to have it ready by mid-July. She indicated it would be discussed further at next week's Finance Meeting.

DEPARTMENTAL REPORTS

FIRE

Chief Ober reported on the April, 2016 statistics for EMS and Fire – Four (4) Fire and 16 EMS runs, none drug related. He also indicated headway is being made on repair and/or replacement of Fire Hydrants by the Water Works. Ms. Pastrick asked how many were on the list and the Fire Chief indicated about 20 of them. Most of them are functional, but leaking. There is a couple on the list he would like to move if possible so they could be placed in a more strategic position. Mayor Stacy indicated he was schedule to meet with a Council person of North Bend's concerning fire hydrants in their Village on 5/22 at 10:00 a.m. Chief Ober stressed it is important to maintain a listing by priority so the most needed are repaired first. He said only eight of the hydrants are not operable and only one or two of them would be considered critical. Mr. Rahall mentioned that Water Works Engineer would be mapping out the entire Water Works service area and all hydrants will be marked on this map. They will explain in more detail at next week's meeting.

At this time Mayor Stacy asked Solicitor Hyle if he had been able to get more information on the Water Work's request for a supplemental loan from OWDA. Mr. Hyle further explained that the original bids on the job came in higher than expected and the Board of Public Affairs approved and accepted the bid anyway knowing they would need more funds to finish the job. Work has already begun on the project and this supplemental request has been capped at \$58,000 which includes some padding in case there are any more surprised on the job site. Discussion was held and Ms. Pastrick indicated she did not feel comfortable supporting this request without more of an explanation for the higher than expected costs. Mr. Hyle recommended that Council approve this supplemental loan in light of the fact the project has already begun and leadership has been established with a new Village Administrator to oversee any of these kinds of issues in the future. He does not see this kind of a situation happening again with a Village Administrator in place. All bids will now be opened at the Village offices overseen by the Village Administrator. Further discussion was held, and afterward Council took the following action:

ORDINANCE # 11 – 2015 **Authorizing Supplemental Water Works Loan for Multi-Project**

A Motion to Introduce Ordinance #11-2015 made by Meister; seconded by Flynn, voting went as followings:

Pastrick – Nay; Flynn – Yea; Meister – Yea; S. Myers – Yea; Randall – Yea; T. Myers – Yea.

A Motion to Suspend Rules and Read by Title Only made by Meister; seconded by Randall.

Pastrick – Nay; Flynn – Yea; Meister – Yea; S. Myers – Yea; Randall – Yea; T. Myers – Yea.

A Motion to Adopt Ordinance # 11 – 2015 made by Meister; seconded by Flynn.

Ordinance was Adopted.

POLICE

Chief Kraft began by also reviewing May's detail report. Everyone completed their firearm certification with the exception of Sgt. Naegele who will complete his certification as soon as possible. He reviewed some of his expenses and then mentioned the following items of note: Detective Taylor is following up on some theft issues concerning tires and fencing; Special kudos go out to Sgt Ventre for the way he handled the notification of a death in the family to a resident; Plans in the works for the upcoming Memorial Day Parade; Officer Klei has turned in his resignation effective June 1st; Mayor's Court still looking into a possible Amnesty program for old

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citations from 2005 through 2013 which would hopefully take place from June 1st through June 30th pending proper notifications can be put out in time for these dates; and he further explained the Heroin Task Force in Hamilton County is being put in place to better help officers track back the source of the heroin in cases where a death or serious injury has occurred so the dealer can be prosecuted.

Mayor Stacy explained the Chief and Clerk of Courts did a lot of prep work ahead of time to get this Amnesty Program up and in effect. It was decided to drop any case from 2004 and earlier. The program is awaiting final review by Magistrate Longano.

STREETS

Service Director Harold Duncan reported on the following issues: He has spoken with the gentleman who is scheduled to repair the town clock and hopes to get this done soon; Repairs have been done to Section 6 of the Coleman Woods subdivision by Drees with a few problems concerning handicap ramps being too high; The Harrison Project is going well and he has a real good feeling about the project and how it is going even though they have had a some water drainage and leak issues; and his men are working hard to get North and South Miami Avenues ready for the Memorial Day Parade. Ms. Pastrick asked if anyone knew a completion date for Harrison Avenue and the Mayor indicated he believed June 30th was the target date.

COUNCIL REPORTS

Street Committee Chair Megan Randall reported that a couple groups are working on beautification projects in the Village: The Three Rivers High School Garden Club and the Crossroad Church. Everyone was very appreciative of the help we are getting from these two groups. Other issues discussed at their meeting were making sure appropriate Water Works personnel attend the Street Meetings from now on; Quotes being obtained for repainting the Municipal Building; and the Village should begin making plans for their bi-centennial celebration. Mayor Stacy did inform Council that he has received a formal letter indicating because with withdrew from the Hamilton County Storm Water District we will not receive the grant for Morgan Creek we thought we had been approved for. Ms. Pastrick asked if either of the two community groups were going to do anything with the area in front of the skate park along N. Miami? Ms. Randall said she would ask. Danny indicated the Crossroad Church was concentrating on the Gazebo but wasn't sure about the garden club. The next Street Meeting is scheduled for June 9th, 2015.

Safety Committee Chair Geri Meister felt the Police and Fire Chief's had covered things pretty nicely in their reports. She indicated because there is no Board of Public Affairs, she would not be reporting back to Council any longer as their liason with the Water Works. Next Meeting scheduled for June 1, 2015 at 6:30 p.m.

Parks Committee Chair Mike Flynn indicated he has been meeting with Ms. Bolton and Harold Duncan to get caught up on Park issues and felt first park meeting went well. He also said he would get with Joe Jones about Crossroad's Church possibly taking care of more of the flower pots in the Village.

Communication Committee Chair Steve Myers said he has updated the website and his committee still working on a social media policy for Village and employee manual. His committee also began to discuss possible planning for the Village's bi-centennial celebration. A possible September newsletter discussed as well as efforts to obtain as many president emails as possible for informative mailings. Next Communication Committee Meeting scheduled for June 22, 2015 at 6:30 p.m.

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Finance Committee Chair Jan Pastrick reported the next Finance Meeting will be held next week on May 19th at 7:00 p.m. She also mentioned she would try to contact Al Lang about taking some photos of new officials for the Village website. She also mentioned she believed the annual review of our TIF's and CRA's is coming up on June 9th at 10:00 to 2:00 p.m. A discussion was held about who best to attend on behalf of the Village.

Planning Committee Chair Tiffiney Myers asked if a particular home in questions could be used per the owner's request for fire training and Chief Ober indicated that it cannot. This home is located too close to another structure and would make using this structure for training purposes too risky. She indicated her next Planning Meeting is scheduled for June 3rd at 7:00 p.m.

MAYOR'S REPORT

Mayor Stacy indicated he would like to continue on with the second meetings of the months for a while to see how things go before deciding to do away with them. Danny indicated he has plans in the work for the Village to have one "Public Works Department" and the Street Maintenance and Water Works would both fall under this new department. Village Administrator will be meeting with Mr. Winhusen in the morning about his use of the Village vehicle commuting back and forth to work. He also expects to have some cross training between the two departments to go on so as to back each other up in times of need. Mr. Rahall is taking the lead on this.

He would like Council participation at the Memorial Day Parade and hopes everyone can make it. The staging to begin at Skyline at 8:30, parade to begin at about 9:30.

Mr. Rahall will be reviewing and signing off on all timecards as a new practice in order to assure more accountability. He wants to remind everyone about the school festival and safety fair being held on school grounds May 26th from 6:00 – 8:00 p.m. He wants to thank Crossroad Church and School Garden Clubs for their efforts to help Village with their spring beautification efforts.

The Cooper Road and US 50 Project awaiting permit from ODOT. Mayor Stacy also mentioned he spoke with Jerry Schwartz, owner of Logo Art, and he said he would be willing to serve on a bi-centennial committee. A discussion was then held about how the last celebration was held over a period of the whole summer.

Ms. Pastrick asked more about the letter Danny had received about the mini grant for Planning and Mr. Rahall explained we need to send in a letter of interest to begin the process. They are awarding four, \$20,000 Planning Grants and submissions are due May 31, 2015.

Mayor Stacy reminded everyone about the upcoming auction being held for much of the property located on Cooper and Finley now in Bankruptcy Court and Ms. Pastrick indicated she sent the information out to some developers.

**A Motion to Adjourn the Council Meeting was made by S. Myers; seconded by Meister.
ALL YEAS.**

Mayor Danny Stacy

Clerk Linda Bolton