

# RECORD OF PROCEEDINGS

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Minutes of VILLAGE OF CLEVES Council Meeting Held on \_\_\_\_\_, 2014.

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Mayor Stacy began the December 10<sup>th</sup>, 2014 Council Meeting with the Pledge of Allegiance. Roll Call was taken. All members of Council were present with the exception of Ms. Pastrick who was expected to arrive shortly. Clerk/Treasurer Bolton was present; Solicitor Hyle was absent.

**A Motion to Approve the Previous Council Meeting Minutes was made by S. Myers; seconded by Nichols. ALL YEAS. A Motion to Pay all Warrants & Vouchers and Adopt Pay Ordinance # 22-2014 was made by S. Myers; seconded by Meister. ALL YEAS.**

Mayor Stacy recognized Dan Schaefer of Brandstetter Carroll, engineer for the Water Works. He gave a presentation to Council about the Village of Cleves Water Works Source Water Protection Plan that has been established for Cleves Water Works. Cleves BPA obtained grant funding from the Miami Valley Conservancy District to develop a source water protection plan for its three ground water wells on Kilby Road in Whitewater Township. He went on to explain the process of planning and protecting the ground water in this area. Close coordination with the OEPA and the conservancy district will assist in getting a plan certified. He proceeded to go through how the plan will work to identify potential risks to the water supply and protect the wellfield from any risks in conjunction with businesses in the area. He asked that Council adopt a resolution of support so he can proceed with implementation of the plan. (Ms. Pastrick arrived during presentation) Following questions and answers and discussion, Council took the following action:

**RESOLUTION #31 – 2014                      COUNCIL SUPPORT OF A SOURCE WATER PROTECTION PLAN**

A Motion to Adopt Resolution #31-2014, a Resolution Giving Council Support to Brandstetter Carroll and the Cleves Water Works to move forward with the implementation of a Source Water Projection Plan made by Nichols; seconded by S. Myers. ALL YEAS.

## **DEPARTMENTAL REPORTS**

### **WATER WORKS**

Superintendent Winhusen had nothing special to report unless anyone had questions of him. There were none at this time.

### **FIRE**

Asst. Chief Wells filling in for Chief Ober reviewed the EMS and fire details for November – 29 EMS runs and 9 Fire Runs in Cleves.

### **POLICE**

Chief Kraft began by reviewing this monthly statistics for November. Total detail runs are down overall with a total in November of 78. Our closure rates for reports is 76% which is a very good percentage. The Hamilton County Commissioners did raise rates so we can expect about a 5% increase in monthly detail rates. He believes his cost will be approximately \$1922 a month just for the police calls. There was a burglary in Westgate that we appear to be ready for a good result on. He will be on vacation for several weeks coming up and he has chosen Steve Ventre to be the Acting Police Chief in his absence. He distributed a copy of a drop alarm letter he would like to send to residents after the first of the year informing them of their responsibility to register their home alarm systems with the Police. A short discussion was held about the letter that will be mailed to residents. He wanted to give a shout out to Steve Ventre and Cliff Wright who assisted Cheviot with the apprehension of a female juvenile wanted for involuntary manslaughter who lives in Cleves. An arrest was made on three counts of auto theft at the school complex. The TACT truck will be shredded on Friday. They are still reviewing our cost and fine costs for Mayor's Court and looking to bring them more in line with other

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municipalities. He has submitted recommendations and Frank is looking into it. Lastly, a discussion was held about a couple older incidents at the school and whether or not anyone has been found and charged with anything.

## **STREETS**

Street Commissioner Duncan was not at this meeting so no Street report was given.

## **SOLICITOR'S REPORT**

In Frank's absence, Mayor Stacy asked Council to consider the final reading and adoption of the Ordinance eliminating the elected position of Clerk/Treasurer and establishing a new appointed position of Fiscal Officer.

### **ORDINANCE # 18-2014**

### **ELIMINATION OF ELECTED CLERK/TREASURER, EST FISCAL OFFICER**

A Motion to Adopt Ordinance #18-2014, An Ordinance Eliminating the Elected Office of Village Clerk and Establishing the Position of Village Fiscal Officer was made by Meister; seconded by Pastrick. Roll Call Was Made with ALL YEAS.

### **ORDINANCE # 21-2014**

### **ENTER INTO AGREEMENT WITH RUMPKE FOR ADD'L YEAR**

A Motion to Introduce Ordinance #21-2014 made by Nichols; seconded by Meister. ALL YEAS.  
A Motion to Suspend Rules & Read by Title Only made by Nichols; seconded by Meister; ALL YEAS.  
A Motion to Adopt ORD# 21-2014 made by Nichols; seconded by Meister. ALL YEAS.

### **ORDINANCE # 22-2014**

### **ESTABLISHING GUIDELINES FOR YARD SALES IN VLG**

A Motion to Introduce Ordinance #22-2014 made by Nichols; seconded by T. Myers. ALL YEAS.  
A Motion to Suspend Rules & Read by Title Only made by Nichols; seconded by T. Myers; ALL YEAS.  
A Motion to Adopt ORD# 21-2014 made by Nichols; seconded by T. Myers. ALL YEAS.

The Mayor indicated he would need a quick Executive Session following the meeting for the Hiring of Personnel.

## **CLERK/TREASURER REPORT**

Clerk Bolton outlined several items of legislation necessary for some year-end housekeeping. Following discussion, Council took the following action:

### **RESOLUTION #30 – 2014**

### **COUNCIL APPROVAL OF FUND TRANSFERS**

A Motion to Adopt Resolution #30-2014, a Resolution Authorizing Fund Transfers for 2014 made by Pastrick; seconded by Meister. ALL YEAS.

### **ORDINANCE # 19-2014**

### **REPORTING ADD'L REVENUE TO COUNTY AUDITOR**

A Motion to Introduce Ordinance #19-2014 made by Nichols; seconded by Meister. ALL YEAS.  
A Motion to Suspend Rules & Read by Title Only made by Nichols; seconded by Meister; ALL YEAS.  
A Motion to Adopt ORD# 19-2014 made by Nichols; seconded by Meister. ALL YEAS.

### **ORDINANCE # 20-2014**

### **AUTHORIZING ADJUSTMENTS WITHIN FUNDS & ACCT CODES**

A Motion to Introduce Ordinance #20-2014 made by Nichols; seconded by Meister. ALL YEAS.  
A Motion to Suspend Rules & Read by Title Only made by Nichols; seconded by Meister; ALL YEAS.  
A Motion to Adopt ORD# 20-2014 made by Nichols; seconded by Meister. ALL YEAS.

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## **COUNCIL REPORTS**

**Safety Committee Chair** Geri Meister indicated she would explore taking our Garbage and Recycling services out to bid next year and will begin the process by mid-year. We have not bid these contracts out since 1999 so it is time to look into doing it again. Miami Township did bid theirs out this year and Rumpke was the only bidder. The next BPA Meeting is next Tuesday at 2:00 p.m. and next Safety Meeting is January 5<sup>th</sup> at 6:30 p.m.

**Park Committee Chair** Nancy Nichols had nothing special to report as the Parks have been closed for the winter.

**Finance Committee Chair** Jan Pastrick indicated a Finance Meeting will be held next Wednesday at 7:00 p.m.

**Planning Committee Chair** Tiffiney Myers had nothing special to report as well.

**Street Committee** Chair Megan Randall indicated the next Streets Meeting will be held January 13<sup>th</sup> of next year. Ms. Pastrick asked about the Cooper and Rt. 50 project and a short discussion was held about the timing of this project. The Mayor indicated he had checked into the engineering costs for the Finley Street Box Culvert and has found that it is our responsibility to pay this portion of the project unless CDBG monies can be found to fund the engineering for this project. Ms. Randall reported we have received the majority of our 175 tons of salt in the dome and a discussion was then held about our additional salt order.

**Communication Committee** Chair Steve Myers received a rough mockup of a "Welcome to the Village" trifold brochure from the Clerk and the Committee will be exploring options for this project. Recent updates have been made to the Website and the next meeting is scheduled for 12/22 at 7:00 p.m.

## **MAYOR'S REPORT**

Mayor Stacy had nothing additional to report and asked that Council consider an Executive Session to discuss the hiring of personnel.

A Motion to Enter Executive Session concerning the employment of personnel made by Ms. Nichols; seconded by Ms. Pastrick. ALL YEAS. (Clerk/Treasurer asked to leave)

Council resumed regular session and Clerk/Treasurer returned.

**A Motion to Adjourn the Council Meeting was made by Ms. Meister; seconded by S.Myers.  
ALL YEAS.**

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Mayor Danny Stacy

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Clerk Linda Bolton