

# RECORD OF PROCEEDINGS

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Minutes of VILLAGE OF CLEVES Council Meeting Held on \_\_\_\_\_, 2014.

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Mayor Stacy began the June 11, 2014 Council Meeting with the Pledge of Allegiance. Roll Call was taken. Present were Pastrick, Nichols, S. Myers, Randall, and T. Myers. Ms. Meister was absent. Clerk/Treasurer Bolton and Solicitor Hyle were also present.

**A Motion to Approve the Previous Council Meeting Minutes was made by Nichols; seconded by Pastrick. ALL YEAS. A Motion to Pay all Warrants & Vouchers and Adopt Pay Ordinance # 10 and #11-2014 was made by Nichols; seconded by Pastrick. ALL YEAS.**

A Motion to Excuse Ms. Meister from the Meeting was made by Nichols; seconded by S. Myers.

## **SOLICITOR'S REPORT**

Solicitor Hyle reported he has notified the resident on Skidmore concerning the approximate cost should he still want the Village to vacate the paper street by his home. The cost to survey and plat this paper street is around \$760. The resident indicated he would let the Village know if they want to move forward. He also reported on the status of the current electric aggregation and the problem created when the lowest bidder decided they could not hold its price and backed out. Eagle Energy is currently working hard to acquire additional proposals for the Village and other communities joining us in this bidding process.

He then presented Council with several items of legislation for their consideration. First to be addressed is an Ordinance adopting park rules. Council took the following action on this legislation:

## **ORDINANCE # 14 – 2014                      ORDINANCE ADOPTING PARK RULES & REGULATIONS**

A Motion to Introduce made by Nichols; seconded by Randall. ALL YEAS.

A Motion to Suspend the Rules Read by Title Only made by Nichols; seconded by Randall. ALL YEAS.

A Motion to Adopt ORD # 14-2014 made by Nichols; seconded by Randall. ALL YEAS.

Next was an item of routine legislation authorizing the Mayor to sign an application to participate in the Ohio Public Works Commission State Capital Improvement Program (SCIP) and also a one authorizing the Mayor to enter into an agreement of cooperation with Hamilton County concerning The Housing and Community Development Act. Following discussion, Council took action on the following:

## **RESOLUTION # 17 -2014                      AUTHORIZING MAYOR TO PARTICIPATE IN SCIP**

A Motion to adopt Resolution #17-2014, A Resolution Authorizing the Mayor to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement Program made by Nichols; seconded by Pastrick. ALL YEAS.

## **RESOLUTION # 18 -2014                      AUTHORIZING MAYOR TO SIGN TO PARTNER WITH HAMILTON COUNTY CONCERNING THE HOUSING AND COMMUNITY DEVELOPMENT ACT.**

A Motion to adopt Resolution #14-2014, A Resolution Authorizing the Mayor to Enter into an Agreement of Cooperation with Hamilton County, Ohio pursuant to Provisions of the Housing and Community Development Act of 1974, as Amended made by Nichols; seconded by S. Myers. ALL YEAS.

Next, there were several legislative items for the Water Works, two granting temporary construction and staging area easements for property owned by Lostbridge, LLC and Carriage House Farm Services, LLC. and a third authorizing the Mayor to sign loan documents for Phase III of the Water Works expansion. Following discussion, the following action was taken:

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Next was legislation authorizing issuance of bid package for Harrison Avenue Improvement Project. It appears the Village of North Bend will be participating with us on the job because a small portion of this stretch of Harrison is in the Village of North Bend. They will be contributing \$12,000 toward the overall cost of the project.

## **RESOLUTION # 19 -2014**

### **AUTHORIZING ISSUANCE OF BID PACKAGE FOR HARRISON AVE**

A Motion to adopt Resolution #19-2014, A Resolution Authorizing Issuance of Bid Package for Harrison Avenue Improvement Project made by Nichols; seconded by Randall. ALL YEAS.

Lastly, the Water Works is asking for a Resolution authorizing the conveyance of a permanent easement for Phase III of their expansion project. Following discussion, the following action took place:

## **RESOLUTION # 20 -2014**

### **AUTHORIZING CONVEYANCE OF PERMANENT EASEMENT**

A Motion to adopt Resolution #20-2014, A Resolution Authorizing The Mayor to Enter Into a Contract for the Receipt of the Conveyance of a Permanent Easement made by Nichols; seconded by S. Myers. ALL YEAS.

In closing, the Solicitor reminded everyone the hearing for the CRA for Tisch is scheduled for 7:00 on Wednesday, June 25<sup>th</sup> and also indicated the School Board has approved the CRA.

## **CLERK/TREASURER REPORT**

Clerk/Treasurer Bolton indicated she would be preparing to present the beginning draft documents for the 2015 budget which is due in July. She will have this for the next Finance Meeting next week.

## **DEPARTMENTAL REPORTS**

### **POLICE**

Chief Kraft mentioned his regular Monthly Report for May and also mentioned the Clerk of Court's report as well. He reviewed some crime stats and thanked Ms. Nichols for providing the Western Hills Press contact information so we can get crime reports to them. A brief discussion was held about the Western Hills Press and whether or not they will be continuing to publish these community police reports.

Chief Kraft then presented two candidates he was asking Council to agree to bring on to his department as paid part time officers. He indicated we have already lost a recent new hire who received a higher paying job offer at Gulf Manor. He introduced his first candidate, Dave Bingle, and gave Mr. Bingle's background and law enforcement history and experience. Mr. Bingle graduated from Taylor High School and was in law enforcement in Colorado following his military career in the Army. He is certified in Ohio and his background checks and references were clean. **A Motion to Hire Dave Bingle as a Part-Time Police Officer at the Rate of \$14.00 per Hour and a One-Year Probationary Period was made by Pastrick; seconded by Randall. ALL YEAS.** Officer Bingle was sworn in by Mayor Stacy. At this time the second candidate, Steve Knapp, was introduced to Council and his background and past history was also given to Council. Mr. Knapp is a graduate of Oak Hills High School and also has a military background. He has worked as a Blanchester officer and his background check and references were also clean. **A Motion to Hire Steve Knapp as a Part-Time Police Officer at the Rate of \$14.00 per Hour and a One-Year Probationary Period was made by T. Myers; seconded by S. Myers. ALL YEAS.** At this time Officer Knapp was sworn in.

Lastly, the Chief mentioned he was hoping to pick up the new used cruiser from Delhi on Friday.

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## **FIRE**

Chief Ober recapped May's detail stats of 36 EMS and 10 Fire Runs, 5 of which were auto related. They are conducting their normal hydrant checks and all inspections are going well.

## **STREETS**

Street Commissioner Duncan said he would defer to his Committee Chair, Megan Randall unless anyone had questions for him.

## **WATER WORKS**

Superintendent Winhusen informed Council the Valve Replacement Project is finishing up and they are in the final restoration process now. The Westgate water main break has been fixed. He then mentioned the status of a lawsuit issue with a mobile home water customer who is trying to get past due water bill discharged as part of a bankruptcy and we are fighting this effort. The Mayor mentioned he received a call from a resident indicating they had contacted the water office about the Westgate Water Main gate and was told by the water clerk that this water main break was not their problem. He wanted Eric to check into this and Eric indicated he most certainly would but that we have an answering service that handles calls after hours and he would checked into the incident.

## **COUNCIL REPORTS**

**Park Committee Chair** Nancy Nichols indicated the park meeting was held with only herself and Megan in attendance. The first week of the Farmer's Market did not take off with no vendors or customers showing up. She indicated she did contact the Western Hills Press and she would continue to make contact and try to find more vendors. We could probably use better signage and she would be checking into that as well. This year's plant exchange was not well attended this year as opposed to last year and some think the date and timing with Mother's Day may have been the issue. She has gotten the rest of the pots painted and she mentioned that her and Megan would like to see the Judy Harrell Pot located at the new School Administration and old CT Young building moved back and in some mulch. A discussion was held about this issue. The Mayor mentioned the pot was not sitting in mulch when it was located in front of the Library for all those years. Other topics discussed at the meeting were: Better publication of events; A possible reader sign in front of administration building; Formation of a one-page Park newsletter; and discussions still going on about a resident member on the Park Committee of Council. The Community Campout is still planned for July and a discussion took place about how to better promote this event. She indicated instead of distributing flyers at the school before their last day, they opted to hand-deliver flyers in the community closer to the event date. She finished by reminded everyone the next Park Meeting is scheduled for July 1<sup>st</sup>.

**Finance Committee Chair** Jan Pastrick indicated a brief Finance Meeting was held prior to tonight's Council Meeting concerning the bids to provide computer and IT services to the Village's Administration Offices. They have provided upgrades and computer/server recommendations for the Police Department and Administration Offices with quotes ranging from \$5,500 to \$5,800 depending on final decisions on router replacements and computer software needs. Following discussion, **A Motion to Approve the Spending not to Exceed \$6,000 from the Land & Building Capital Code for Improvements and Upgrades to our Current Computers and Server was made by Randall; seconded by Pastrick. ALL YEAS.** Next Finance Meeting 6/18 at 7:00 p.m.

**Planning Committee Chair** Tiffney Myers reported a Planning Commission Meeting was held on June 4<sup>th</sup> at the normal time. Dick Weber, Zoning Enforcement Official, will be reaching out to the trustee of the Harmony property to see what we can do to get area cleaned up and grass and weeds cut. Clerk/Treasurer Bolton

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indicated she had received a complaint from a resident about the garage door on that property being open and teenagers going in and out of that abandoned garage building. Zoning Enforcement Officer Ventre attending the meeting and updated the Commission on issues he was working on. At this time a lengthy discussion was held about property on E. State that the Village has been working with the owner for a long time to get cleaned up and bring the condemned building back into code. The Solicitor asked to review the file so he could determine the timeline of when the property was condemned and what progress, if any, has been made on rehabbing the building. Ms. Myers reminded everyone about the Public Hearing being held on June 25<sup>th</sup> concerning John Tisch's CRA request and there will be no July Planning Commission Meeting. Planning Commission meets again on August 6, 2014.

**Street Committee** Chair Megan Randall indicated the Street Committee Meeting went long the night before as the following Street issues were discussed: The blacktop on Miami Avenue is starting to deteriorate earlier than expected and for future projects acquiring a two-year Maintenance Bond was discussed; Problems with a Catch Basin on Jackson Drive; We are looking to order road salt for the 2014-2015 winter season in July and Harold is estimated road salt to cost between \$65 - \$75 a ton; Inventory being taken of current Maintenance Department equipment and a meeting with Ronny Miller and discussion about going with a smaller dump truck when the Village is ready to replace; Meeting that took place between Water Works, JMA and the Mayor about the upcoming Harrison Avenue street project and informing Water Works in the event they have any infrastructure to replace at the time the road is replaced; and ideas and thoughts on new "Welcome to Cleves" signage. Ms. Pastrick indicated Finance will be reviewing Village financial needs for the Finley Box Culvert project.

**Communication Committee** Chair Steve Myers reminded everyone there was no Communication's Committee Meeting last month and the next Meeting will be held June 23<sup>rd</sup> at 7:00 p.m.

## **MAYOR'S REPORT**

Mayor Stacy reported on several issues. He reported he had placed invitations from the Village of North Bend in everyone's mail bin to attend the Grand Opening of their New Park on July 21<sup>st</sup> from 11:00 a.m. to 2:00 p.m. He will be sending a letter to the Village of North Bend concerning their participation in our project to seal our streets and their agreement to split the cost of the sealant. He asked the Solicitor if he had any current update on Drees and the road problem in Coleman Woods and Mr. Hyle said that Drees has offered to do seal and crack on the bad portion of the road but Mayor Stacy has declined this offer.

He informed Council a member of Three River's Schools will be attending our next meeting on June 25<sup>th</sup> to fill us in on the State of the School District. At this time another discussion was held about the Western Hills Press and their lack of community coverage and rumors they were going to stop covering this area. Mayor Stacy also indicated he has received another call from a resident who lives at the intersection of Cooper and N. Miami about this parking situation with his driveway located right in the middle of the intersection. A discussion was held about this issue and the Mayor reported he told the resident unfortunately there is nothing the Village can do about it at this time. Mayor Stacy still wants to get hold of the trustee for the old Harmony Field property.

He closed by asking if Council received his email about the request from Mr. Bailey of TRSD to hold a street festival down on South Miami the weekend of September 12, 13 and 14. He asked if members of Council had any problems with this request? An issue was brought up concerning business owner's in the area not happy about possible road closings that would hurt their weekend business. No formal drawing and special event application has been filled out so no one is real sure what the plans for this festival are. Some concern was expressed about timing since it will difficult to obtain a special event liquor permit if final plans are not ready soon. Further discussion about this was held. It was determined at this time Council wants the Mayor to

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communicate with Mr. Bailey and ask for more specific plans about location and times so they can make a more informed decision about this special event request.

**A Motion to Adjourn the Council Meeting was made by Ms. T. Myers; seconded by S. Myers. ALL YEAS.**

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**Mayor Danny Stacy**

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**Clerk Linda Bolton**