

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on _____, 2014.

Mayor Stacy began the March 26th Council Meeting with the Pledge of Allegiance. Roll Call was taken. Ms. Pastrick, Ms. Nichols, Mr. Myers, and Ms. Myers were present at the start of the meeting. Ms. Meister was expected to arrive at any moment. Clerk/Treasurer Bolton was present but Solicitor Hyle was not in attendance at this meeting.

A Motion to Approve the Previous Council Meeting Minutes made by Nichols; seconded by Mr. Myers. ALL YEAS. A Motion to pay all Warrants & Vouchers and Adopt Pay Ordinance # 6-2014 was made by Nichols; seconded by Mr. Myers. ALL YEAS.

A Motion to Excuse Megan Randall from the Council Meeting was made by Nichols; seconded by Mr. Myers. ALL YEAS.

(At this time, Ms. Meister arrived at Council Meeting.)

SOLICITOR'S REPORT

In Solicitor Hyle's absence, Mayor Stacy reported on an issue before Council concerning changing two of our full time police officers from a yearly salary to an hourly rate. This change is being recommended due to the determination of whether or not a full time Sergeant is exempt or non-exempt; therefore, eligible for over time. It was determined our full time Sergeants are non-exempt and eligible for overtime and therefore it is being recommended their wages be changed from yearly to hourly. The Mayor indicated he has met with the Chief on this issue and over time will be closely monitored by the Police Chief. It was determined this change would be effective with the first pay period beginning on March 28th, 2014. The following action was taken by Council.

ORDINANCE # 5 – 2014 SALARY STRUCTURE CHANGE FOR SEARGEANTS

A Motion to Introduce Ordinance #5-2014 was made by Nichols; seconded by Pastrick. ALL YEAS.

A Motion to Suspend the Rules Read by Title Only made by Nichols; seconded by Pastrick. ALL YEAS.

A Motion to Adopt Ord #5-2014 made by Nichols; seconded by Pastrick. ALL YEAS.

At this time, Mayor Stacy recognized Ms. Kate Fenton of the Three River's School District who wanted to inform Council about upcoming events at the school; some of which were: Opiate Abuse Meeting; Third blizzard bag to make up one missed school day; Three River's Children Theater performance; Breakfast with Royalty to meetin Arial & Friends; Composting Seminar; Arts and Kraft Show; Taylor High School's participation in the Great Yard Sale and the upcoming Alumni Chorus Show. Ms. Pastrick asked about the status of the football field project and Ms. Fenton indicated she believed their goal was to begin in April.

Mayor Stacy then informed Council about some concerns the new Police Chief had in regards to our property room procedures. He knows someone with vast experience in the area of Police Property Room procedures and wished to secure their services through a contractual agreement to get everything in order and train our officers on how best to follow acceptable maintenance of the property room. Discussion was then held about the potential candidate's credentials and the length of time believed needed to complete this task. Chief Kraft indicated he believed it could take as little as six months or as long as a year or more. It would all depend and could not be determined until the project was started. Chief Kraft recommended Debbie Scott, who has agreed to perform this service to the Village on a contractual basis billable at \$13.00 per hour averaging approximately 15 hours a week. Clerk/Treasurer Bolton asked about the budgetary issue presented with this project that may take six months or may take one year. She suggested possibly a six-month contractual agreement that could be amended and extended if necessary. Council opted to leave the contract open-ended as far as a time frame goes but limited the total of the contract not to exceed \$8,000. **A Motion to Enter into A Contract with Debby Scott to Reorganize and Create Procedures for the Operation of the Police Property**

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Room to be billed at a cost of \$13.00 per hour not to exceed \$8000 made by Pastrick; seconded by Nichols. ALL YEAS.

Mayor Stacy then mentioned he is in receipt of some information concerning two possible used Crown Vic's the Village may be able to obtain that have been recommended by the Chief of New Richmond. One is 2004 and the other a 2006 with mileage of 64,000 and 62,000 respectively. The 2004 is priced at \$6,995 and the 2006 is priced at \$5,999. A discussion was then held about the current state of our police fleet and it was mentioned our oldest cruiser has 140,000 miles on it.

Police Chief Kraft indicated he was looking into the possibility of hiring a part time police detective to further enhance the services of our Police Department. He also reported he will be interviewing police officers for some of our part time openings and he has several candidates interested in being considered. It was determined he would take any potential new hires to the Safety Committee prior to coming to Council for approval.

Mayor Stacy asked Council to consider approving legislation in front of them which would allow for the issuance of notes in the amount of \$28,000 for the purchase of a new Bobcat for the Maintenance Department. Our current Bobcat would need approximately \$16,000 in repairs to bring it up to par and both the Street and Finance Committees have discussed this issue and determined it is not in the best interest of the Village to spend this kind of money on a piece of equipment that is already about 12 years old. Further discussion was held and Council took the following action:

ORDINANCE # 4 – 2014 AUTHORIZE NOTE TO PURCHASE BOBCAT

A Motion to Introduce Ordinance #4-2014 was made by Nichols; seconded by S. Myers. ALL YEAS.

A Motion to Suspend the Rules Read by Title Only made by Nichols; seconded by S. Myers. ALL YEAS.

A Motion to Adopt Ord #4-2014 made by Nichols; seconded by S. Myers. ALL YEAS.

The Mayor reported a meeting had been held with all concerned parties regarding draining issues surrounding the Canal Tunnel and surrounding areas. It was a productive meeting with final consensus that any and all grants being submitted concerning the canal tunnel must have the approval of JMA.

DEPARTMENTAL REPORTS

No Departmental Reports are given at the second meeting of the month.

COUNCIL REPORTS

Ms. Pastrick, Chair of the Finance Committee, had a couple issues for Council's review and approval. One issue being the purchase of diamond dirt for the ball fields and the other being the purchase of a new copier. She indicated the Finance and Park Committees had discussed purchasing \$2000 worth of good quality ball dirt in order to crown the ball fields to aid with field drainage issues. TRAA is going to cover the cost of the labor to do the crowning. Following discussion, **A Motion to Approve the Expenditure of \$2000 for Ball Dirt at CCP was made by Pastrick; seconded by Nichols. ALL YEAS.**

The Finance Committee reviewed four different bids for a new copier and has decided to recommend to Council the bid from Peter Paul Office Supply of a Lanier copier for the cost of \$3910. The money has been appropriated and the bid is actually less than the amount appropriated. A short discussion was held and **A Motion to Accept the Bid from Peter Paul Office Supply of a Lanier Copier for the Cost of \$3910 was Made by Meister; seconded by Nichols. ALL YEAS.**

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Ms. Pastrick finished by bringing everyone up to date on the current recycling program and billing delays and also a meeting she will be attending with Hamilton County as follow up to the "We Thrive" Grant process.

Ms. Nichols, Park Committee Chair, reported the Park Cleanup has been rescheduled for April 5th from 10:00 to 3:00 p.m. at CCP. She also indicated she and Ms. Myers had attending a Planning Partnership luncheon and she has a packet of information given to them if anyone wishes to review it.

Ms. Meister, Safety Committee Chair, indicates she had attended the Water Board Meeting the week before and informed them of the employee issues concerning use of Village vehicles on personal errands and also seeing family members of employees spotted in Village vehicles as well. The Board of Public Affairs indicated they would check into the reported incident. The BPA agreed to let us use their grassy area behind their new office facility for the Farmer's Market if we decide to do so. They were also informed to have any water main issues on Harrison Avenue ready to address by May before the Village will be moving forward in June with a street renovation project on Harrison Avenue. She also expressed the Mayor's and Council's disappointment in not having someone in attendance at the last Council meeting to explain location problems on Route 128. Lastly, they informed about the photo shoot on Wednesday, April 9th and Jim Wasserbauer will not be able to attend but he does have a professional photo shot he can forward to use for use on the website.

Ms. Myers, Chairman of the Planning & Zoning Committee, had nothing special to report.

Mr. Myers, Chairman of the Communications Committee mentioned he had made a few updates to the website today and encouraged everyone to check them out.

Ms. Nichols asked about the "No Parking" signs that were supposed to be placed on the gate at the top of Westgate Drive and was told it was being addressed.

Ms. Pastrick asked about the rooms downstairs that were being considered for some renovation to be used by the Police Department. The Mayor indicated Mr. Duncan was planning to utilize community service workers to begin the cleaning process for these rooms. A discussion was held about these rooms and in particular the room that was damaged by a broken water pipe several months ago. Mr. Myers asked if mold had been found in that room and the Mayor responded no black mold was found. The rooms are slated to be gutted out and remodeled and any safety or health issues would be addressed at that time but he believes we do not have any serious issue to be concerned about.

A Motion to Adjourn made by Mr. Myers; seconded by Ms. Nichols ALL YEAS.

Mayor Danny Stacy

Clerk Linda Bolton