

# RECORD OF PROCEEDINGS

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Minutes of VILLAGE OF CLEVES Council Meeting Held on \_\_\_\_\_, 2013.

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The Council Meeting held on September 11 was called to order by Mayor Stacy with the pledge to the flag. All Members of Council were present with the exception of Ms. Meister and Ms. Randall. The Mayor indicated Ms. Randall had a business meeting and may or may not be here tonight. Clerk/Treasurer Bolton was present as was Solicitor Hyle.

A Motion to Excuse Ms. Meister and Ms. Randall from this Council Meeting was made by Nichols; seconded by Santen. ALL YEAS.

	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
<b>A Motion to Approve Previous Council Minutes</b>	Santen	Pastrick	<b>ALL YEAS</b>
<b>Motion to Pay Warrants &amp; Vouchers and Adopt Pay Ordinance # 17- 2013.</b>	Santen	Pastrick	<b>ALL YEAS</b>

The Mayor introduced his appointment for seat on Planning left vacant with the resignation of Mike Taylor. His candidate for the Planning seat is Ms. Maria Taylor. A Motion to Appoint Maria Taylor to a Resident Seat on Planning made by Nichols; seconded by Santen. ALL YEAS.

The Mayor introduced two Miami Township residents who are running for Trustee in November's election: Bob Polewski and Charlie Peak. They both introduced themselves and outlined their qualifications for the position of Township Trustee.

## SOLICITOR REPORT

The Solicitor indicated he had legislation provided to him by the Water Works Bond Counsel, Brad Ruwe from Peck Schaefer in order for the Water Works to purchase the vacated school administration building on Cleves Avenue. The Water Works intended to put \$30,000 down and finance the balance of the \$120,000 purchase price for the building. Water Superintendent, Eric Winhusen, outlined the plans for the purchase of this building as a new administration office for the Water Works. He explained they believe it to be a good opportunity for them to expand their office space as the Water Works is expanding their service area while still staying in a convenient location in the Village on Cleves Avenue. They intend to use the basement area to store their archival records which are now overflowing the storage area at the Plant. An additional storage building would have to be built in the future. Ms. Pastrick asked if they had looked into off-site storage and Mr. Winhusen indicated they had not. Ms. Pastrick asked how much space they were in now and how much space the property on Cleves Avenue had. She wondered about the big difference in size. She also asked if earnest money has been given and Mr. Winhusen replied they had paid \$500 earnest money. At this time a discussion was held about the merits of the Water Works purchasing this property from the school district. Ms. Nichols asked Eric to obtain three separate appraisals of the property to be sure it is worth the asking price. No action was taken on the legislation at this time.

(Ms. Randall arrived at 7:10 p.m. to the Meeting)

Frank Hyle indicated to Council they would be asked to hold an Executive Session at the end of the Council Meeting to address Personnel Issues and Discipline of Personnel.

## DEPARTMENTAL REPORTS TO COUNCIL:

**Police Chief Renner** began by reviewing his detail reports for the previous month. The Chief indicated the first day of the new school for students was Monday and traffic was somewhat congested and an adjustment of the traffic signal at N. Miami and Cooper was necessary. US 50 and Cooper Road remains congested and the pickup procedure at the school is getting smoother. Mayor Stacy has not seen our police reports in the Western Hills Press and wondered why they were not

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being reported. Chief Renner indicated he has assigned that duty to Officer Naegle and he would have to follow up with him about these reports.

Chief Renner continued to report there would be a Kid's Night at Skyline every Monday night in October from 5 to 9:00 p.m. stressing Fire Prevention issues and our Police Department would be participating. Chief expressed the school is very pleased with their Cleves Police Resource Officer, Bryan Delk, and they have expressed their gratitude to the entire Police Department about the job we are doing to assist the traffic issues. Mayor Stacy indicated he has also heard how happy they are with the performance of Officer Delk and he commended the Chief's staff for a job well done on Safety Day at the school and the presentation given by Jeff Klei.

At this time Solicitor Hyle indicated the County has rejected our request concerning the requirement of \$3,000,000.00 insurance rider in order to use any of the County's special services and forces. We had asked them to accept the \$2,000,000.00 level the Village currently carries. Increasing the amount required by the County would cost the Village over \$1900 a year.

The Chief fielded questions from Council about what our Police Department is or is not doing in addition to the coverage provided by the SRO Delk. Chief Renner outlined the level of service and the number of officers we have provided each morning to assist in the traffic flow issues the first few days of school. We started with about eight officers, many of them unpaid auxiliary and have worked our way down to 4 or 5 to date. Mayor Stacy indicated he has committed this additional help to the school for a couple weeks until all procedures get ironed out.

**Fire Chief Steve Ober** also began his report with a review of previous month's fire and EMT details. There have been multiple false alarm drops at the school, but these issues have been resolved. He also indicated his department would be participating with Skyline's Kids Night by putting on various fire and safety programs at Skyline during the Monday's in October that this Kid's night is running. He wanted everyone to know the first fire drill would be held at the school on Friday at 1:15 p.m. and this first drill would stress where the kids and staff would go to exit the building, not so much about how fast they get out of the building. Subsequent drills will stress the speed of evacuation. Mayor Stacy mentioned how pleased he was with Chief Ober's involvement in every aspect of the new school's safety issues.

Chief Renner asked to be recognized again and reported on some behavioral problems the first day of school as well as another incident that occurred in the parking lot of the school yesterday between two vehicles and their drivers. He explained the incident and the steps that have been taken to resolve the issue.

**Street Commissioner Harold Duncan** reported on the following issues: All signage on Porter and Finley are up; the bad section of Laurelwood is patched and completed; 150 ton of salt has been ordered for the upcoming winter season; the guardrail repair on Harrison has been scheduled; there was some confusion over flag issues since today was 9/11, but the Village did have their flags up; and Drees is working well with Harold as far as the sidewalk inspections are concerned in Coleman Woods. Ms. Pastrick indicated she has seen the Community Service people working hard on roadside weed removal and Ms. Meyers mentioned she is concerned about how often she has seen them pass by and ride around the Village in the gator vehicle.

## **CLERK/TREASURER REPORT**

Ms. Bolton did not believe she had anything special to report at this time.

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## COUNCIL & COMMITTEE REPORTS

*Ms. Bev Meyers, Park Committee Chair*, indicated there would be no more park meetings for the year. The Twilight Walk was being planned for Friday night at 6:00 p.m. with live interpreters at each stop, the museum will be open, and a small reception follows at the gazebo in North Bend at around 7:45 p.m. She also mentioned she is really interested in our involvement with the Presidential Pathway and hopes it will increase tourism in our area.

Mr. Duncan asked to be recognized again and mentioned he had forgotten to report on the oversized load that was transported through the Village last Friday and various issues left behind after this load left the Village, hanging wires being one of the problems. Frank Hyle reported we did receive a donation from the transport company and he indicated if there were any costs associated with fixing up and problems, this donation should cover it. A discussion was then held about this. A discussion was held about who knew this load was going to come in at Cooper and Route 50 instead of Route 50 and Mt. Nebo like it did the last time. The Mayor said he was told the Chief knew about it and the Chief indicated he never gave anyone permission to bring this load down Cooper Road. Mayor Stacy asked Harold to give him a list of any damage done and the cost to fix it and he will take the issue up with the transport company.

*Ms. Megan Randall, Street Committee Chair*, reported JMA came to the last Street's meeting and informed them they had raised our participation level to 30% on Harrison Avenue due to the fact they have obtained a grant for the engineering and the Village will not have to cover the cost of Engineering for this project. That will free up funds already committed to this project to increase our match and make this road project more attractive to receive the grant. The cost to the Village will not be more than it has already committed. JMA is also putting in for US.50 and Cooper Road intersection improvements and the replacement of the Finley Road Box Culvert in 2015. A discussion was held at this time about a joint effort with Water Works on Harrison Avenue to upgrade utility infrastructure on Harrison at the same time we do the road improvements. Other topics discussed at the Street Meeting were: Placement of the Business District signs; quotes for flag pole materials; stop signs installed in Westgate; and a discussion was held when Ms. Pastrick asked about the placement of cameras at N. Miami and E. State and whether or not locations for the Pedestrian Crosswalk Lights has been determined. It was mentioned JMA had placed the cameras and we should have some input soon from them about the placement of the Pedestrian Crosswalks.

*Mr. Santen, Planning Committee Chair*, reminded everyone Planning & Zoning Meeting was being held the following night and he asked if we could request Dick Weber to attend this meeting and the Mayor indicated he would contact Dick the following morning. He also wanted everyone to know that Drees has presented the plans for the last section of Coleman Woods. Once this last section is completed, Coleman Woods Subdivision will be totally developed.

*Ms. Geri Meister, Public Works Water Committee*, was absent but a report was given in her absence concerning Duke Energy and 59 Streetlights that were identified as redundant or unnecessary throughout the Village. Duke Energy has contacted Ms. Meister and the lights will be turned off as soon as Duke can get to it. Twenty-five more possible lights will be reevaluated after the original 59 have been deactivated. Everyone has received a letter from the Board of Public Affairs about their wish to purchase property on Cleve Avenue and the next BPA meeting is September 16<sup>th</sup> at 4:00 p.m. and next Communications meeting scheduled for September 23<sup>rd</sup> at 7:00 p.m.

*Ms. Nancy Nichols, Safety Committee*, indicated she has sent an Email to Beacon concerning the banner hanging in the skate park now that the agreed upon year has passed. Due to the recent hire of Bryan Delk to full time status, we should be prepared for possible more part time hires to cover the shifts Bryan used to work. There have been recent changes about rules and procedures for impounding vehicles and we will be looking to implement these changes as soon as possible. In order to utilize any of the special teams and services of the County we will have to increase our liability insurance. Ms. Nichols indicated she is still in the process of reviewing placement of possible new security cameras and which utility poles they may be attached to. Duke Energy is reluctant to give permission to attach these cameras to their poles. The Clerk

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asked if some of the poles belong to Cincinnati Bell and maybe we would have better luck with them. A discussion was held about this issue. Ms. Randall indicated she will be updating the Police Department's website and we should all check it soon.

*Ms. Jan Pastrick, Finance Committee Chair*, reported the next Finance Meeting would be next Wednesday and another recycling postcard is getting ready to be mailed out to residents sometime next week.

## **MAYOR'S REPORT**

Mayor Stacy mentioned we had some grass cutting issues at the Park with the select group "Cincinnati West" when time constraints with the opening of the new school got in the way of cutting the grass at the Park the week before their opening season. Mayor Stacy assured the coordinator of Cincinnati West that this was a one-time situation and should not happen again. He and Ms. Pastrick have been looking into the alternate placement of the business advertising signs and have located a good spot for at least two of them: NAPA lot for one and the other at the spot of our current "Welcome to the Village of Cleves" sign at Mt. Nebo. They are still looking into placement of a third sign on property owned by Tisch on Route 50.

Lastly, he indicated Jim Pessler would be attending the next Planning Meeting with a sign placement variance request.

A Motion to Enter Executive Session to Discuss Personnel & Discipline Issues made by Santen; seconded by Nichols. ALL YEAS. A Motion to Reenter Regular Session of Council made by Santen; seconded by Nichols. ALL YEAS.

**A Motion to Adjourn made by Santen; seconded by Nichols. ALL YEAS.**

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Mayor Danny Stacy

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Clerk/Treasurer Linda Bolton